

पं. दीनदयाल उपाध्याय उद्यान एवं वानिकी महाविद्यालय, पिपराकोठी- 845429, पूर्वी चम्पारण, बिहार
Pt. Deendayal Upadhyay College of Horticulture & Forestry, Piprakothi - 845429, East Champaran, Bihar
(डॉ राजेन्द्र प्रसाद केन्द्रीय कृषि विश्वविद्यालय, पूसा, समस्तीपूर, बिहार-848125)
(Dr.Rajendra Prasad Central Agricultural University Pusa, Samastipur, Bihar -848125)

NIT No. : 01/PDUCHF/2025-26

NOTICE INVITING TENDER

Pt. Deendayal Upadhyay College of Horticulture & Forestry, Piprakothi, East Champaran, Bihar constitute college of Dr. Rajendra Prasad Central Agricultural University, Pusa invites Tenders under **two-bid system** from the experienced, financially and technically sound restaurant/ catering agency/ or dining service provider. The NIT and Tender documents can be seen at the website www.rpcau.ac.in . The last date for offline submission of Tender is 28.01.2026 till 16.00 Hrs.

Name of Work	Contract for Providing Canteen Services at PDUCHF, Piprakothi
Tender System	Two-Bid System (Technical Bid & Financial Bid)
Period of Contract	Initially for 01 (One) year , extendable further based on satisfactory performance and approval of the Competent Authority.
Tender Fee	₹500/- (Rupees Five Hundred only) – Non-refundable
Earnest Money Deposit (EMD)	₹10,000/- (Rupees Ten Thousand only)

[Signature]
12/01/26
Dean

PDUCHF, Piprakothi
आधिष्ठाता/DEAN

पं दीन उपाध्याय एवं वानिकी महाविद्यालय, पिपराकोठी

PDUCHF, Piprakothi

पूर्वी चम्पारण-845429 (बिहार)

Date: 12/01/2026

Memo No.: 24 /PDUCHF, Piprakothi

Copy forwarded to Deputy Registrar/ Assistant Comptroller/ Chairman CCC & All members, PDUCHF, Piprakothi/ Officer Incharge E-Governance Cell, RPCAU, Pusa for publishing this notice in the University website, RPCAU Pusa, Samastipur for information & necessary action will circulation as per norms.

Copy forwarded to Secretary to Hon'ble Vice-Chancellor for kind information to Hon'ble Vice-Chancellor.

निविदा आमंत्रण सूचना संख्या – 01/पं.दी.उ.उ.वा.महा./2025-26
 पं. दीनदयाल उपाध्याय उद्यान एवं वानिकी महाविद्यालय, पिपराकोठी- 845429, पूर्वी चम्पारण, बिहार
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1. विज्ञापन दाता का नाम	अधिष्ठाता, पं.दी.उ.उ.वा.महा., पिपराकोठी, पूर्वी चम्पारण, बिहार
2. निविदा विपत्र डाउनलोड करने की तिथि एवं स्थान	दिनांक 13.01.2026 से वेबसाइट www.rpcau.ac.in डाउनलोड करने हेतु उपलब्ध।
3. निविदा प्राप्ति की तिथि एवं समय	दिनांक 13.01.2026 से दिनांक 28.01.2026 के अपराह्न 04:00 बजे तक।
4. निविदा प्राप्ति स्थान	दिनांक 13.01.2026 से वेबसाइट www.rpcau.ac.in डाउनलोड करने हेतु उपलब्ध।
5. तकनीकी निविदा खोलने की तिथि एवं समय	दिनांक 29.01.2026 के पूर्वाह्न 11:30 बजे।
6. वित्तीय निविदा खोलने की तिथि एवं समय	दिनांक 29.01.2026 के अपराह्न 03:00 बजे।
7. विस्तृत जानकारी हेतु वेबसाइट www.rpcau.ac.in पर या पं. दीनदयाल उपाध्याय उद्यान एवं वानिकी महाविद्यालय, पिपराकोठी- 845429, पूर्वी चम्पारण, बिहार कार्यालय से सम्पर्क किया जा सकता है।	

Memo No.: 24/...../PDUCHF, Piprakothi

Date: 12/01/2026

Copy forwarded to Chairman (Publication Committee), PDUCHF, Piprakothi for information & necessary action and will circulation in local news paper as per norms.

अधिष्ठाता
 पं.दी.उ.उ.वा.महा., पिपराकोठी
 अधिष्ठाता/DEAN
 पं. दीन उपाध्याय उद्यान एवं वानिकी महाविद्यालय, पिपराकोठी
 PDUCH & F, Piprakothi
 पूर्वी चम्पारण 845429 (बिहार)
 बिहार 845429 (बिहार)

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NOTICE INVITING TENDER (NIT)

Sealed tenders are hereby invited from **experienced, reputed, and financially sound restaurant owners / catering agencies / dining service providers** for award of the **Contract for Providing Canteen Services at Pandit Deendayal Upadhyay College of Horticulture & Forestry (PDUCHF), Piprakothi**, on outsourcing basis, strictly in accordance with the terms, conditions, and specifications detailed in this tender document.

Name of Work	Contract for Providing Canteen Services at PDUCHF, Piprakothi
Tender System	Two-Bid System (Technical Bid & Financial Bid)
Period of Contract	Initially for 01 (One) year , extendable further based on satisfactory performance and approval of the Competent Authority.
Tender Fee	₹500/- (Rupees Five Hundred only) – Non-refundable
Earnest Money Deposit (EMD)	₹10,000/- (Rupees Ten Thousand only)

The College reserves the absolute right to accept or reject any or all tenders, wholly or partially, without assigning any reason thereof.

❖ Scope of Work and Services

- The contractor shall be responsible for complete operation and management of the College Canteen during prescribed working hours and on such additional days/timings as may be directed by the College.
- The contractor shall operate and manage the College Canteen to provide hygienic, nutritious, and affordable food items to students, faculty, staff, and visitors of PDUCHF, Piprakothi.
- The scope includes procurement of raw materials, preparation of food, serving to customers, maintain cleanliness, billing/invoicing, cash handling, and disposal of waste in an environmentally safe manner.
- Menu items, quality standards, timings, and rates shall be regulated by the College Canteen Committee / Competent Authority.
- The contractor shall ensure uninterrupted services and strictly comply with all instructions issued by the College Canteen Committee / Competent Authority from time to time.

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Terms and Conditions

1. Responsibility

1.1 It is the sole liability of the contractor to maintain and keep all the equipments and infrastructural facilities provided to him in good working condition and hand over the same back to College in good working condition on completion/revocation of the contract.

2. Infrastructure, Utilities, and Facilities Provided by the College

2.1 The College shall provide built-up canteen premises along with necessary infrastructure suitable for canteen operations.

2.2 The College shall also provide **water supply, electricity, and seating arrangements for customers** within the canteen premises.

2.3 Electricity and water shall be provided **free of cost or on very nominal/minimal charges**, as may be decided by the Competent Authority from time to time.

2.4 The contractor shall arrange at his/her own cost:

- Cooking and serving utensils
- LPG cylinders and cooking range
- Refrigeration facilities
- Kitchen equipment required for food preparation (heater, induction and others)
- Manpower required for smooth operation

3. Eligibility Criteria (Technical)

3.1 The bidder must possess a minimum of **02 (two) years' proven experience** in operating a canteen / restaurant / catering or dining service, preferably in educational institutions, government offices, hostels, or similar establishments.

3.2 The bidder should have adequate manpower, including cooks and service staff, for uninterrupted canteen operations and cleanliness of canteen premises.

3.3 The bidder should possess **valid PAN and GST registration**.

3.4 The bidder must submit an undertaking confirming that he/she has **not been blacklisted** by any Central/State Government Department, PSU, Autonomous Body, or Educational Institution.



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4. Earnest Money Deposit (EMD)

4.1 An Earnest Money Deposit (EMD) of ₹ 10,000.00 (Rupees Ten Thousand only) shall be submitted along with the Technical Bid in the form of Demand Draft in favour of **The Dean, PDUCHF, Piprakothi.**

4.2 Earnest Money Deposit (EMD) / Security Deposit (SD) of unsuccessful bidders shall be refunded without interest after finalization of tender within 02 weeks.

5. Submission of Bids

5.1 The tender shall be submitted under the **Two-Bid System**, comprising:

- **Envelope-I:** Technical Bid (as per Annexure-I to Annexure-III)
- **Envelope-II:** Financial Bid (as per Annexure-IV)

5.2 Both envelopes shall be sealed separately and enclosed in one outer sealed envelope, superscribed clearly with the name of work.

6. Evaluation of Tender

6.1 Technical Bids shall be evaluated first by the duly constituted Tender Evaluation Committee to assess eligibility and suitability.

6.2 Financial Bids of only those bidders found technically qualified shall be opened.

6.3 The Competent Authority reserves the right to accept or reject any or all tenders without assigning any reason.

7. Financial Terms, License Fee, and Payment Conditions

7.1 The successful bidder shall pay a monthly license fee to the College (PDUCHF) as quoted in the Financial Bid.

7.2 The license fee shall be payable in advance, on or before the 10th day of each month.

7.3 No seed money, subsidy, or financial assistance shall be provided by the College under any circumstances.

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8. Quality, Hygiene, Sanitation & Monitoring

8.1 8.1 The contractor shall submit a detailed menu along with proposed rates for approval of the College Canteen Committee prior to commencement of services.

8.2 Only approved food items shall be sold and strictly at the approved rates.

8.3 The contractor shall ensure that food quality, hygiene, sanitation, and cleanliness standards are strictly maintained at all times.

8.4 The College Canteen Committee shall have the authority to inspect food quality, hygiene, sanitation, kitchen conditions, and pricing practices at any time.

8.5 In case any lapse, irregularity, unhygienic condition, overpricing, or substandard quality of food is noticed during inspection, the Committee shall be competent to **impose appropriate penalty** on the contractor including cancellation of the contract.

8.6 In case of serious violations, repeated deficiencies, or any incident endangering the health or safety of students, staff, or visitors, the **Committee reserves the right to cancel the contract immediately**, without prejudice to any other action as deemed fit by the College.

9. Manpower & Conduct

9.1 The contractor shall deploy adequate, trained, and disciplined manpower for smooth and uninterrupted canteen operations.

9.2 The contractor shall be solely responsible for payment of wages, statutory compliances, discipline, and conduct of deployed staff.

9.3 No employer-employee relationship shall exist between the College and the contractor's staff.

9A. Menu Control & Rate Approval

9A.1 The contractor shall prepare and display a proposed menu along with the rates of food items to be served in the College Canteen.

9A.2 The menu and rates shall be subject to prior approval of the College Canteen Committee / Competent Authority, and no item shall be sold at rates higher than those approved.



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9A.3 The College reserves the right to revise, add, or delete food items and to modify the approved rates from time to time in the interest of students and staff.

9A.4 The contractor shall strictly adhere to the approved menu and rates. Any deviation without prior approval shall be viewed seriously and may attract penalty or termination of contract.

10. Penalty, Termination & Forfeiture of Security

10.1 The College Canteen Committee / Competent Authority shall have the right to impose penalties on the contractor for deficiencies such as poor quality of food, unhygienic conditions, non-adherence to approved menu and rates, irregular service, misconduct of staff, or violation of any terms and conditions of the contract.

10.2 The **College shall have the exclusive right** to terminate the contract at any time by giving **one month's written notice** to the contractor, without assigning any reason. During the notice period, the contractor shall continue to provide uninterrupted canteen services as per the terms of the contract.

10.3 In case of serious breach of contract, repeated deficiencies, gross negligence, unhygienic practices, overpricing, violation of food safety or sanitation norms, misconduct endangering health or safety of students/staff, or failure to comply with directions of the College Canteen Committee, the **College shall have the sole authority to terminate the contract immediately, without any notice.**

10.4 In the event of termination under Clause 10.3, the **Performance Security/EMD shall stand forfeited**, wholly or partly, at the discretion of the College, without prejudice to any other action or recovery.

10.5 The contractor shall have **no right whatsoever to terminate the contract on his/her own** before expiry of the contract period. In case the contractor abandons the work or discontinues services without approval, the College shall be entitled to terminate the contract forthwith and recover losses, if any, from the contractor.

10.6 Upon termination or expiry of the contract, the contractor shall vacate the canteen premises peacefully within the stipulated time, remove all his/her belongings, and hand over the premises in good and clean condition to the College.

10.7 Termination of the contract shall not absolve the contractor of liabilities accrued prior to termination.



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11. Liability, Billing, and Maintenance.

11.1 The College shall **not be responsible for any dues or payments** of the users of the canteen.

11.2 The contractor shall issue **proper bill/invoice** to customers for all transactions.

11.3 The contractor shall be responsible for the **reasonable care, maintenance, and safety** of the premises, accommodation, furniture, fixtures, and other items provided by the College.

11.4 Any loss or damage caused shall be recoverable from the contractor.

12. Dispute Resolution

All disputes shall be subject to the jurisdiction of **Competent Authority / The Dean, PDUCHF, Piprakothi** whose decision shall be final and binding.

13. General Conditions

13.1 Subletting of the canteen operations are strictly prohibited.

13.2 No structural alteration shall be made without prior permission.

13.3 The contractor shall vacate the premises peacefully on expiry/termination of the contract.



TECHNICAL BID FORMAT

1. Name of Firm / Agency / Contractor:
2. Complete Address:
3. Name of Proprietor / Authorized Signatory:
4. Registration No. of Firm/Agency/Contractor (attach copy):
5. Contact Number & Email ID:
6. PAN Number (attach copy):
7. GST Registration No. (attach copy):
8. Experience Details (minimum 02 years):
 - o Name of Institution / Organization (where the agency was engaged):
 - o Nature of Work:
 - o Period of Contract:
 - o Contact details of Organization: (Attach self-attested copies of experience certificates)
9. Details of manpower proposed to be deployed:
 - o Cook(s):
 - o Helpers / Service Staff:
10. Undertaking regarding non-blacklisting (attach signed declaration):
11. Any other relevant information:

Signature of Bidder with Seal
Date:



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ANNEXURE II

UNDERTAKING BY THE APPLICANT

(To be submitted along with the Technical Bid)

I, Son of
resident of
..... hereby
solemnly agree to abide by the Terms & Conditions of the Tender. Any breach of the
Clause/Clauses will render my contract null and void.

I have understood completely this tender document and the terms and conditions therein.
I agree to serve the eatable items on the rates as decided from time to time and pay the license
fee and other related charges on time. I have also understood that I have to maintain the quality
and hygiene of all the eatables.

Signature of Bidder with Seal
Date:



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ANNEXURE III

SELF ATTESTED COPY

(To be submitted along with the Technical Bid)

I/We (Name)

Contractor/Firm/Individual

do hereby solemnly affirm and declare that the individual/firm are not black-listed by any
Govt./Semi Govt./Public Sector/ Corporation/office or any other entity.

Signature of Bidder with Seal
Date:

Address & Mobile Number :



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ANNEXURE-IV

FINANCIAL BID

(To be submitted in sealed envelope)

Name of Work: Contract for Providing Canteen Services at PDUCHF, Piprakothi

The bidder is required to quote **monthly license fee payable to the PDUCHF, Piprakothi:**

Description	Amount (₹)
Monthly License Fee	₹ _____ (in figures)
	Rupees
Amount in Wordsonly

Note: Quoted amount shall be exclusive of GST (if applicable).

Signature of Bidder with Seal
Date:

Address & Mobile Number :

