



डॉ० राजेन्द्र प्रसाद केन्द्रीय कृषि विश्वविद्यालय

DR. RAJENDRA PRASAD CENTRAL AGRICULTURAL UNIVERSITY

पूसा, समस्तीपुर, बिहार – ८४८१२५

PUSA, SAMASTIPUR, BIHAR -848125

PUBLIC NOTICE (Date: July 24, 2025)

Important Instructions to the Candidates Applied for the Post of Assistant Registrar & Assistant Comptroller against Advt. No.- RPCAU/01/2024 Dated-15/02/2024.

1. Status of the candidates

- (a) The candidates who have applied for the post of Assistant Registrar & Assistant Comptroller against the Advt. No. - RPCAU/01/2024 Dated-15/02/2024, their application was scrutinized at the University level. The candidates can check their application status on the link- https://office.rpcau.ac.in/check_result.aspx using their login credentials which were generated at the time of submission of online application form.

Important Note:

- (a) The written examination for the eligible candidates shall be held tentatively during the third week of August, 2025 at Dr. Rajendra Prasad Central Agricultural University, Pusa, Samastipur, Bihar.
- (b) All recruitment-related correspondence should be made through the email: recruitment@rpcau.ac.in

2. Scheme & Syllabus of the examination for the post Assistant Registrar:

(a) Scheme of the examination:

Name of Examination	Mode & Type of Test	Medium of Examination	No. of Questions	Marks Allotted
General Knowledge	MCQ, OMR based	Bilingual	50	50
Language	MCQ, OMR based	English	100	100
Subject Matter	MCQ, OMR based	Bilingual	100	100
Interview (Only shortlisted and eligible candidates would be called for interview as per the University norms)				100
Total Score – 25% of Academic score + 50% of Written + 25% interview				

Note: There will be negative marking of $\frac{1}{4}$ (0.25 marks) for each wrong answer.

(b) Syllabus of the examination

General Knowledge/Awareness - Current Affairs (India and World), Indian History, Indian Geography, Indian Polity, Government Schemes and Policies, Economics and Social Development, Sports, Awards & Honours, Books & Authors, Important Days & Events, etc.

Language (English) - Grammar, Reading Comprehension, fill in the blanks, Spellings, Phrase or idiom meaning, One-word substitution, Phrase replacement/ Sentence correction, Error Spotting, Antonyms & Synonyms, etc.

Subject Matter - CCS (CCA) Rules: General Principles of CCS (CCA) Rules, Conduct Rules, Leave Rules, Pension Rules, Service matters, Disciplinary Proceedings, Procurement, etc.

3. Scheme & Syllabus of the examination for the post Assistant Comptroller:

(a) Scheme of the examination:

Name of Examination	Mode & Type of Test	Medium of Examination	No. of Questions	Marks Allotted
General Knowledge	MCQ, OMR based	Bilingual	50	50
Language	MCQ, OMR based	English	100	100
Subject Matter	MCQ, OMR based	Bilingual	100	100
Interview (Only shortlisted and eligible candidates would be called for interview as per the University norms)				100
Total Score – 25% of Academic score + 50% of Written + 25% interview				

Note: There will be negative marking of $\frac{1}{4}$ (0.25 marks) for each wrong answer.

(b) Syllabus of the examination

General Knowledge/Awareness - Current Affairs (India and World), Indian History, Indian Geography, Indian Polity, Government Schemes and Policies, Economics and Social Development, Sports, Awards & Honours, Books & Authors, Important Days & Events, etc.

Language (English) - Grammar, Reading Comprehension, fill in the blanks, Spellings, Phrase or idiom meaning, One-word substitution, Phrase replacement/ Sentence correction, Error Spotting, Antonyms & Synonyms, etc.

Subject Matter-Financing/ Accounting: Accounting as a financial information system; Impact of behavioral sciences. Accounting Standards e.g., Accounting for Depreciation, Inventories, Research and Development Costs, Long-term Construction Contracts, Revenue Recognition, Fixed Assets, Contingencies, Foreign Exchange Transactions, Investments and Government Grants, Cash Flow Statement, Earnings per Share. Accounting for Share Capital Transactions including Bonus Shares, Right Shares. Employees Stock Option and Buy-Back of Securities. Preparation and Presentation of Company Final Accounts. Amalgamations, Absorption and Reconstruction of Companies etc.

Taxation: Income Tax: Definitions. Basis of charge; Incomes which do not form part of total income. Simple problems of Computation of Income (of individuals only) under various heads, i.e., Salaries, Income from House Property, Profits and Gains from Business or Profession, Capital Gains, Income from other sources, Income of other Persons included in Assessee's Total income. Set-off and carry forward of Loss. Deductions from Gross Total Income. Salient Features/ Provisions related to VAT and Services Tax etc.

Auditing: Company Audit: Audit related to Divisible Profits, Dividends, Special investigations, Tax audit. Audit of Banking, Insurance, Non-Profit Organization and Charitable Societies/ Trusts/ Organizations etc.

Financial Markets and Institutions: Indian Financial System: An Overview Money Markets: Participants, Structure and Instruments. Commercial Banks. Reforms in Banking Sector. Monetary and Credit Policy of RBI. RBI as a Regulator. Capital Market: Primary and Secondary Market. Financial Market Instruments and Innovative Debt Instruments; SEBI as a Regulator. Financial Services: Mutual Funds, Venture Capital, Credit rating Agencies, Insurance and IRDA etc.

4. ADMIT CARD

- Admit card would be generated for the shortlisted candidates only.
- The information regarding the date of examination and downloading of admit card would be informed in due course.
- The candidates will be able to download their Admit Card from the link provided on the University website (www.rpcau.ac.in).

**Recruitment Section
RPCAU, Pusa**