



**Dr. Rajendra Prasad Central Agricultural University**

Pusa, Samastipur, Bihar - 848125

Advt. No. 02/Contractual Consultant /2021/RPCAU,Pusa

Dated:- 16/11/2021

**Advertisement Notice**

Applications are invited for Contractual Consultant for Experiential Learning (EL) project for a period of 05 years from the date of joining in the Directorate of Planning, RPCAU, Pusa.

Eligible and interested candidates should submit the dully filled application form in the prescribed format along with requisite self-attested documents **only in single PDF file** via email at [recruitment@rpcau.ac.in](mailto:recruitment@rpcau.ac.in), clearly mentioning in the subject column "Application form for the post of **Consultant(EL)** (Ref: Advt. No. \_\_\_\_\_)" **on or before 06 December 2021 (05:00 PM)** positively:

**Note: Application form is attached with this advertisement.**

**Details of the position for Consultant are as below:**

Sl. No	Discipline	No. & Category of Post	Consolidated & Fixed Emoluments	Required Qualification
1	Agri- Business /MBA	UR - 01	Rs. 125000/- Negotiable as per experience of candidate	<b>Essential:</b> Graduate (Preferably in agriculture or allied subject) with M.B.A. degree with at least 55% marks from a reputed Institute/ University having minimum experience of 6 years or, more in business development and marketing.
<b>Desirable:</b> <ul style="list-style-type: none"><li>• Experience in marketing of agricultural products.</li><li>• Ability to adjust with working hours which can be erratic &amp; often relate to the nature of your role and your client group.</li><li>• Passion to make the most out of people's talents.</li><li>• Excellent communicators.</li><li>• Having analytical, research, computer and electronic skills.</li><li>• Ability to wear multiple hats like self confidence, tact fullness, ethics and integrity, etc.</li><li>• Ability to plan, organise and priorities work to coordinate the work with students and educators.</li></ul>				

**Score Card:**

1. Academic Performance : 40 Marks		
(i) High School	Marks in Percentage x 0.025	Max. Marks = 2.5
(ii) Intermediate	Marks in Percentage x 0.05	= 5.0
(iii) Graduate	Marks in Percentage x 0.075	= 7.5
(iv) MBA	Marks in Percentage x 0.10	= 10.0
(v) Any other diplomas	5 Marks for each (With Max. 10 Marks)	= 10.0
(vi) Ph.D.	--	=5.00
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		= 40.00
2. Experience : 15 Marks		
	No. of years 6 (i.e. Min. requirement) x 2.5	= 15.00
3. Business Modules executed in last 5 years : 15 Marks		= 15.00
	No. of Modules x 3	
4. No. of entrepreneurs mentored in last five years : 10 Marks		= 10.00
	Total number of entrepreneurs x 2	
5. Average turnover of entrepreneurs mentored : 5 Marks		= 5.00
	Crores. X 0.05	
6. Publications : 10 Marks		= 10.00
	No. of publications x 5 (Max. 10 Marks)	
7. Awards/Ranks etc.: (Max. Marks 5) No. of Awards x 5		= 5.00
		<hr/>
		100.00
8. Emolument sought per month in lakh : (1.25/Emolument sought) x 20 (1.23 lakh is basic salary of Level 13 in 7 <sup>th</sup> Pay Commission)		
Total Final Score : [Sum of score of points( 1 to 7) x 0.8+ score of point 8] for 100		
Interview : 100 Marks		

**Selection Criteria:**

The selection will be made on the basis on past Experience, performance and interview. This will be evaluated on the basis of the score card as shown above.

**Responsibilities:**

The consultant of Experiential Learning (EL) project will be responsible for the following work and will

- be able to proactively identify and respond to the needs of students and/or educational institution.
- be able to gather, disseminate and share best practices.
- work with clients to solve their problems using education theory.
- be able to present ideas and solutions in an effective way.
- be able to use, develop and support assistive technologies.
- be able to understand jargon, acronyms and specialist vocabulary within an education setting.
- be able to understand how to work with teachers, leaders and organisations.
- be able to work to a professional code of ethics and remain impartial.
- be able to organise or facilitate events and workshops.
- be able to developing teaching and learning materials.
- be able to creating new teaching and assessment strategies, education and career plans.
- be able to develop materials to a group or, individual that needs particular support.
- be expected to listen to the client (s), understand their problems and develop a suitable solution.

**Other Term & Conditions:**

1. Engagement is purely on a temporary/ contractual basis. Selected candidates will have to sign a contract agreement as per terms & conditions of Dr. Rajendra Prasad Central Agricultural University for the entire tenure. He will be entitled for a suitable accommodation on payment of usual licence fee.
2. Notice period of one month would be required from either side for termination of contractual engagement.
3. Contract tenure will commence from the date of joining.
4. Consultant so engaged on contract basis will not have any right to claim regular appointment in Dr. Rajendra Prasad Central Agricultural University, Pusa Samastipur.
5. Any incomplete application and/or without all documents and applications received after the last date and time will not be entertained under any circumstances.

**Dy. Registrar (Rectt.)  
DRPCA, Pusa**



**Dr Rajendra Prasad Central Agricultural  
University Pusa, Samastipur, Bihar- 848125**

**Application Form for Consultant (E L)**

Advt. No. _____		Dated: _____					
Name of the Post _____		: _____					
(For office use only)							
Eligible: ..... (Yes/No)							
If not eligible, reason thereof: ..... .....							
(Signatures of Screening Committee Members)							
1.	Name (In Capital Letters)	First Name		Middle Name	Surname		
2.	Date of Birth	Day	Month	Year	Age as on last date of advertisement	Years	Months
3.	Place of Birth	City/Village		State	Country		
4.	Mother's Name						
5.	Father's Name						
6.	Address	Correspondence			Permanent		
		C/o			C/o		
		City:			City:		
		District:			District:		
		State:			State:		
		Pin Code:			Pin Code:		
		Mobile:			Mobile:		
		Email:			Email:		

7.	Nationality		
8.	Sex		
9.	Community/ Category (Please strike out whichever options are not applicable)	SC/ST/OBC/Other categories give details: _____	
10.	Marital status	Married/Unmarried/Divorced: _____ If married, name of spouse _____	
11.	If differently-abled, indicate the relevant particulars	Yes/No	Percentage of Disability

**12. Educational Qualifications** (Attach additional pages, if required)

	Name of course	Name of the Board / University	Year passed	Division	CGPA (if grading is applicable)	% of Marks	Subjects studied	Sl. No. of proof of enclosures
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
	10th Class / equivalent							
	10+2/Higher Secondary/ equivalent							
	Bachelor's degree							
	Master's degree							
	Ph.D							
	Any other exams passed							

**13. Chronological list of Experience** (starting from current position/employment)

Designation	Pay Level & present Basic Pay	Name & address of employer	Period of Experience			Nature of work/duties	Sl. No. of proof of enclosures
			From	To	No. of Years/ Months (As on last date of receipt of applications)		
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)

**13. Professional Development, Co-curricular, Extension Activities and others**

Category	Nature of Activities	Total numbers	Total Marks	Sl. No. of proofs enclosed
(a)	(b)	(c)	(d)	(e)
1.	Business modules executed in last five years			
2.	Entrepreneurs mentored in last five years			
3.	Publications			
4.	Awards/Ranks (Whether International, National, State or University level)			
5.	Emolument sought per month in lakh			
6.	Average turnover of entrepreneurs mentored			

14. Have you ever been punished during your studies at College/University? (Yes/No) :
15. Have you ever been punished during your service or convicted by a court of law? (Yes/No) :
16. Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? (Yes/No) :
17. Do you have any case pending against you in any court of law? (Yes/No) :
18. **Any other information/qualification relevant to the post applied for** *(Attach additional sheet, if required):*

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**19. Declaration**

I, \_\_\_\_\_ son/daughter of \_\_\_\_\_  
 hereby declare that all the statements and entries made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect or ineligibility being detected before or after the Selection Committee Meetings, my candidature/appointment may be cancelled by the Institute.

I have never been convicted or contemplated for any unlawful activity.

**Signature of the Applicant**

\_\_\_\_\_

**\*Name as signed (in BLOCK LETTER)**

**Date:** \_\_\_\_\_

*\*Application not signed by the candidate is liable to be rejected*

**20. Endorsement by the Employer (for In-Service Applicants)**

- a) In case of in-service candidates in Government/Semi-Government organizations/Public Sector Undertakings/Autonomous Organizations, the endorsement form must be signed by the employer.
- b) In case of in-service candidates from Private Sector, acceptance of resignation and relieving letter from the employer must be submitted at the time of joining.

**Forwarded to the Deputy Registrar (Rectt.), Dr. Rajendra Prasad Central Agricultural University, Pusa, Samastipur, Bihar**

The applicant Dr/Mr./Mrs/Ms. \_\_\_\_\_ who has submitted this application for the position of \_\_\_\_\_ in the Dr. Rajendra Prasad Central Agricultural University, Pusa, Samastipur, Bihar, has been in employment at \_\_\_\_\_ in a temporary/contract/permanent capacity with effect from \_\_\_\_\_ in the Pay Level \_\_\_\_\_. He/She is drawing a basic pay of Rs. \_\_\_\_\_. His/Her next increment is due on \_\_\_\_\_.

Further, it is certified that no disciplinary/vigilance case has ever been held or contemplated or is pending against the said applicant. There is no objection for his/her application being considered by the Dr. Rajendra Prasad Central Agricultural University, Pusa, Samastipur, Bihar and in the event of selection, he/she will be relieved to join Dr. Rajendra Prasad Central Agricultural University, Pusa, Samastipur, Bihar, as per rules.

**Signature of the forwarding officer**

Name : \_\_\_\_\_

Designation: \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_



**21. Please tick the enclosures attached:**

Sl.	Check List	Sl. No. of enclosures	No. of Sheets
1.	Matric/Secondary/High School (10th Class) Marks Sheet		
2.	Matric/Secondary/High School (10th Class) Certificate		
3.	Sr. Secondary/Intermediate (12th Class) Marks Sheet		
4.	Sr. Secondary/Intermediate (12th Class) High School Certificate		
5.	Bachelor's Degree Final Year Marks Sheet		
6.	Bachelors' Degree		
7.	Master's Degree Final Year Marks Sheet		
8.	Master's Degree		
9.	Ph.D./D.Phil. Degree		
10.	Caste Certificate issued by the Competent Authority		
11.	Experience Certificate(s) from previous employer(s)		
12.	Endorsement from the present employer		
13.	DD for the application fees (in original)		
14.	Any other		

Total number of sheets enclosed \_\_\_\_\_ (please give sequential number to each sheet and signature with date)

**Signature of the Applicant**

\_\_\_\_\_  
\*Name as signed (in BLOCK LETTER)

Date: \_\_\_\_\_