

Short Listing of candidates to be called for Interview for the post of Information Officer

The final selection shall be made by giving weightage to Score Card marks and Presentation and Interview marks in the following manner:-

S. No	Post applied for	Score Card Marks	Presentation & Interview Marks	Total
1	Information Officer	70	30	100

Summary of Score Card

S No.	Criteria	Score
1	Academic Qualifications	15
2	Experience in relevant field	10
3	Recognition & Awards/Special Attainments	10
4	Teaching/Research/Extension	30
5	Publications	25
6	Institution Building/Service function/ Resource Generation	10
	Total	100

Summary Score card for Information Officer

Criteria		Information Officer	
		Marks Allocated	Overall marks (Max.)
1.	Academic qualifications		
1A	Academic Performance Rewards	10	15
1B	Ph.D. Thesis Award	02	
1C	Overseas Post-Doctoral Fellowship / Associateship	03	
2	Experience in relevant field		
2A	Essential Qualifications	05	10
2B	Experience over and above prescribed essential qualifications	05	
3	Recognitions & Awards/Special Attainments		
3A	Recognitions & Awards	06	10
3B	Special Attainments	04	
4	Teaching/Research/Extension		
4A/5B/5C	Major Function: Teaching/Research/ Extension	16	30
4D	Minor Functions: Teaching/Research/Extension	08	
4E	Externally Funded Projects	06	
5	Publications		
5A	Applicable to Researchers & Teachers other than Social Scientists		
5Ai	Publications (Refereed Journals)	20	25
5Aii	Other Publications	05	
5B	Applicable to Social Scientists and Scientists working in KVKs		
5Bi	Publications (Refereed Journals)	10	25
5Bii	Other Publications	15	
6*	Institution Building/Service Functions/ Resource generation		
6A	Institution Building at Institute's/ University level	02	10
6B	Service Function	08	
6C	Resources Generation	02	
	Grand Total		100

*Aggregate award of marks for item 6 (6A + 6B +6C) is limited to 10 and its inclusion in score is based on a specific certification by the Head of the Institution.